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## PHOTOVOLTAIC INSTALLATION COMMISSIONING REPORT FORM

The Photovoltaic Commissioning Report Form must be submitted for each installation, confirming compliance with City Power requirements.

<b>Project name:</b>	
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<b>Site details</b>	
Property address (incl. post code)	
Business partner & contract account numbers	
<b>Contact details</b>	
PV property owner	
Contact person	
Contact telephone number	
<b>PV details</b>	
Network connection point/s: Isolation points to be used to connect/disconnect embedded generation from the distribution network	
Total capacity of embedded generation (kVA and PF)	
Inverter manufacturer, model and type	
Location of embedded generator within the entire installation	

<b>Supplier/Installer details</b>	
Supplier/Installer	
Accreditation/qualification	

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Address (incl. post code)		
Contact person		
Telephone number		
Fax number		
Email address		
<b>Information to be enclosed</b>		
Copy of final single line diagram		
Inverter type test Certificate of Compliance and Test Report according to NRS 097-2-1, issued by accredited 3rd party test house (not necessary if already provided).		
Electrical installation Certificate of Compliance.		
Signed declaration form		
Operation and maintenance procedure		
<b>Compulsory declaration – to be completed by ECSA registered Pr Eng or Pr Tech Eng</b>		
The PV installation complies with the relevant sections of NRS 097-2-1.		
The loss of mains protection has been proved by a functional test carried out as part of the on-site commissioning, e.g. a momentary disconnection of the supply to the PV in order to prove that the loss of mains protection operates as expected.		
Safety labels have been fitted in accordance with NRS 097-2-1		
The PV installation complies with the relevant sections of SANS 10142-1 and an installation certificate of compliance is attached.		
Comments (continue on separate sheet if necessary)		
Name:	Date:	
ECSA professional category:	Reg. No:	
		Signature: _____



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Witnessed and Approved by City Power		
	Tick below where applicable	Comments
Safety labels on the City Power Mini substation / Distribution Transformer		
Fault current rating of grid connection equipment(s) satisfactory		
Residual current protection device installed		
Anti-islanding tested		
Name:	Date:	Signature: _____
Title:	Department:	